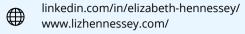
# Elizabeth Hennessey

Writing to make a difference

## 785-260-1200

## ✓ lizmhennessey@gmail.com



15102 EP True Parkway #204 West Des Moines, IA, 50265

# Experience

## **Proposal Writing Intern**

Telligen

June 2021 - December 2021

- Updated the Bids & Proposal Corporate Overview
- Wrote numerous documents synthesizing federal healthcare solutions in support of the Bids & Proposal standardization initiative.
- Conducted interviews with subject matter experts and verified all information

#### **Freelance Writer**

The Times Delphic

2018 - 2020

- Wrote news and entertainment stories for the weekly, on campus, paper
- Conducted interviews and verified sources
- · Background in photojournalism

#### **Print Consultant**

OfficeMax

2016-2021

- Produced audience focused print jobs in a timely manner while managing walk in customers with approachable customer service
- Trained numerous employees on how to effectively producing print jobs
- Organized the departments' Print Log, to keep track of and produce multiple jobs under tight deadline

# **Professional References**

Patrick Rogers: PRogers@telligen.com | (515) 991-4434

Erin Hart: EHart@telligen.com | (515) 223-2865

# Education

## **Drake University**

BAJMC in News and BA in International Relations

2018-December 2021

- Graduated Magna Cum Laude (GPA 3.75)
- Graduated with Departmental Honors from the School of Journalism
- · Dean's List & President's List Honoree
- Ted Sell Memorial Scholarship Recipient, 2020
- Tom Norquist Scholarship Recipient, 2021
- Relevant completed courses; public affairs reporting, intercultural communication, digital media strategies, web design, strategic message design, and copywriting & editing.

### **Shawnee Heights High School**

2014-2018

- Graduated with High Honors (GPA 3.8)
- · President, National Honors Society
- President, Speech and Debate
- Copy Editor, The Totem
- Digital Editor, The Totem

# Skills and Abilities

- Excellent Written and Oral Communication
- Copywriting and Editing
- · Proficient in Microsoft Office
- Excellent Organization
- Customer and Audience Focused
- Research
- Proficient in AP Style
- Skilled in Adobe InDesign and Photoshop
- Basic SEO Experience